F4. Advocates' meeting minute: urgent/ short-notice hearing

**ADVOCATES' MEETING MINUTE URGENT/SHORT NOTICE HEARING**

Case Numb er: Name of child(ren): Date of meeting: Date of heari ng:

In Attendance/ By Telephone:

LA

Mother Father Child(ren)

The agenda items appear in bold and are numbered.

1. Current placement(s) / contact arrangements
2. LA's interim plan
3. Position of the parents Paternity HMRC/DWP orders Immigration issues

Capacity/cognitive functioning Drug/alcohol testing Assessments

Participation directions

Connected persons, current relationship with the child

1. Position of the CG

Separate representation required?

1. Contested interim hearing (if sought upon issue)
   1. All parties served as required/notice provided
   2. Is contested hearing still required?
   3. To be dealt with on submissions/witness requirements
   4. Issues for the hearing
   5. Interim threshold
2. Allocation
3. Threshold
4. Timetable for the child
5. International elements - jurisdiction; assessments out of the jurisdiction
6. Part 25 applications
7. Additional disclosure sought by parties
8. Checklist documents to be filed within proceedings
9. Further case management directions
10. Required reading

Representation for the parties at the hearing will be: